


November 2017

Monday	Tuesday	Wednesday	Thursday	Friday
		1 MetLife 10:00 a.m. – 2:00 p.m. Cliff Lloyd 225-300-1528	2 Customer Accounts Receivable and Deposits (CARD) Instructor Led Workday Training 9:00 a.m. – 10:00 a.m. Customer Accounts Receivable and Deposits (CARD) Drop-in Lab 10:30 a.m. – 11:30 a.m.	3 Wage Payroll
6 New Employee Orientation 8:00 a.m. – 2:00 p.m.	7	8 Management Foundation Series: Managing Projects 9:00 a.m. – 3:30 p.m. Deferred Compensation Plan of Louisiana 11:30 a.m. – 1:00 p.m. Reggie Wheeler 225-663-5506	9 Climbing the Career Series – Mapping Your Future: How to Create a Career Plan 9:00 a.m. – 10:00 a.m.	10 Student Payroll
13 Business Assets Instructor Led/Practice Lab Training 9:30 a.m. - 11:30 a.m.	14 VOYA 10:00 a.m. – 2:00 p.m. Mike Sotile 225-766-8711	15 AP & Travel Instructor Led Business Policies/Processes Training 9:00 a.m. – 11:30 a.m. Accounts Payable & Travel Workday Drop-in Lab 1:30 p.m. – 3:30 p.m.	16	17 Wage Payroll
20 New Employee Orientation 8:00 a.m. – 2:00 p.m.	21 Academic Payroll VALIC 10:00 a.m. – 2:00 p.m. Bill Gallegos 225-201-1009	22 Student Payroll	23 University Closed 	24 University Closed 
27	28 TIAA 9:00 a.m. – 4:00 p.m. Louis Bundy 504-648-4057	29 Climbing the Career Ladder Series – Mapping Your Future: How to Create a Career Plan 9:00 a.m. - 10:00 a.m. What Matters Most: Build a Better To-Do List 2:00 p.m. – 3:30 p.m.	30 Professional Payroll	HRM Calendar HRM Training Dates Vendor Schedule Payroll Dates University Closure

To register for a Training and Development class, log into myLSU. Click on 'Employee Resources' and then 'LSU Training & Event Registration.' If you do not receive a confirmation or are put on a waitlist, please email the Training & Development Coordinator, Erika Conley at econley1@lsu.edu or call her at 225-578-1256.